APPLICATION FOR USE OF A MEETING ROOM

Roaring Spring Community Library, 320 East Main Street, Roaring Spring, Pennsylvania 16673

NAME OF ORGANIZATION: _____

CONTACT PERSON/POSITION IN ORGANIZATION: _____

PHONE: _____ E-MAIL: _____

MAILING ADDRESS: _____

PROPOSED DATE(S): _____

PROPOSED TIME(S): _____

NATURE OF MEETING(S): _____

ANTICIPATED ATTENDANCE: _____

ROOM(S) REQUESTED:

_____ Red Rooster _____ CHILDREN'S ACTIVITY ROOM (Upstairs with kitchen across hall)

_____ Book Cellar (seating limited to 8 around table)

EQUIPMENT/FURNITURE NEEDED

_____ TABLES

_____ CHAIRS

_____ OTHER (PLEASE DESCRIBE)

_____

_____ KITCHEN USE

FEES

_____$35.00 PER USE (Please note Use increase effective 9-15-2014)

The undersigned, on the behalf of the above organization, agrees to inform participants of all regulations governing use of the meeting rooms, to accept full liability for any damage to facilities or equipment, and to confine the organization's activities to the assigned room.

_____ _____

Signature of Applicant Date R.S.C.L. Staff Member Date

Approved R.S.C.L. Board of Trustees July 2011

INTENDING TO BE LEGALLY BOUND, the undersigned hereby agrees with the R.S.C.L. as follows:

1. The undersigned has requested the use of a part of the Library premises. It is intended that a meeting or gathering of persons will be held on the following date(s): _____
2. The Library is willing to make the premises available as a community service.
3. The undersigned understand and agree that the Library has no funds or resources to supervise or monitor the arrival of visitors to that meeting or gathering, the conduct of visitors at the meeting or gathering, or the departure of persons from the meeting or gathering.
4. The undersigned for itself and for all those who attend or appear hereby waives any and all rights it might have or any who attend or appear might have for any things with occur or arise out of the meeting or gathering, or the use of the premises.
5. The undersigned agree that they will indemnify and hold harmless the Library from any and all claims, causes of action, costs, expenses or losses which might arise out of the meeting or gathering and the undersigned further agree to provide and pay for any and all legal expenses which might be involved in defending any such claims or causes of action.
6. The undersigned specifically warrant and represent that they are authorized to sign this agreement, waiver and indemnification for the persons, parties, organization or organizations who have scheduled the meeting or gathering or sponsored it.

_____ _____

Signature of Applicant Date R.S.C.L. Staff Member Date

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